

# **FORWARD PLAN**

**Compiled on behalf of the Cabinet**

**Forward Plan published on 28 July 2022**

**1 August 2022 to 30 November 2022**

**For information relating to the Forward Plan or to request a copy in another  
format or language please contact:  
Governance Support (01803) 207087  
Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk)**

# Torbay Council

## Forward Plan of Key Decisions

### Explanatory Note

Torbay Council is required to publish a Forward Plan of all key decisions to be taken in the following four months. The first Plan became effective on 1 March 2002. It is updated monthly.

The Regulations define a key decision as a decision that is likely to:

- (i) result in incurring expenditure or making of savings which are significant; or
- (ii) be significant in terms of its effects on communities living or working in the area.

The Council has produced comprehensive criteria to define "significant" and these are set out on the following page.

The Forward Plan consists of a brief description of the decisions that are to be made, consultation information, key risks and key opportunities.

Copies of the documents referred to in the Forward Plan may be obtained by contacting the Governance Support Team by telephone (01803 207087), email ([governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk)) or post (Town Hall, Castle Circus, Torquay, TQ1 3DR).

The Forward Plan is available free of charge on request from the Governance Support Team of Torbay Council. It is also available on the Council's website (<http://www.torbay.gov.uk/forward-plan>).

The Leader of the Council and Cabinet

**To request a copy in another format or language phone 01803 207087**

## Definitions of "significant"

### Expenditure and savings

A proposed decision shall be regarded as a Key Decision by way of “**incurring expenditure or making of savings which are significant**” if any one or more of the following apply:

- (1) In the opinion of the Chief Finance Officer, there is likely to be a budget variation (other than one within a Business Unit) of more than £250,000;
- (2) In the opinion of the Chief Finance Officer, it is likely to result in capital expenditure above that provided for in the capital programme and it is likely to involve an additional call on the Council’s internal resources of more than £250,000;
- (3) In the opinion of the relevant Director, the decision is likely to have a material effect on Council services, including where:
  - (i) an existing service will be reduced by more than 10 per cent or will cease altogether;
  - (ii) a service which is currently provided in house will be outsourced (or vice versa); or
  - (iii) a partnership will be entered with a third party which is likely to involve a material element of risk transfer to the Council;
- (4) The proposal involves the acquisition or disposal of land having a value estimated by the Chief Finance Officer to be likely to exceed £250,000;
- (5) The proposal involves the disposal of a capital asset (other than land) having a value estimated by the Chief Finance Officer to be likely to exceed £250,000;
- (6) Where in the opinion of the Director of Corporate Services the proposal is likely to result in compulsory redundancies or major changes to the terms and conditions of employment of 100 or more employees across the Council’s functions;

### Effect of communities

A proposed decision shall be regarded as a Key Decision by way of being “**significant in terms of its effects on communities living or working in the area**” if the relevant Director or Assistant Director, in consultation with the relevant Cabinet Member, considers that it ought to be included in the Forward Plan having regard to all the circumstances including the following principles:

- (1) A decision may affect a great number of people, or a number of wards, but not significantly and these decisions shall **not** normally be regarded as key;
- (2) A decision that has a significant impact on communities living or working in only one ward will normally be treated as a Key Decision e.g. a school closure or the introduction or amendment of traffic calming measures;
- (3) Where a decision is only likely to have a significant impact on a very small number of people in one ward it will **not** normally be key. But the people affected should be informed of the forthcoming decision in sufficient time for them to exercise their rights to see the relevant papers and make an input into the decision making process;

- (4) Consideration should be given to the level of public interest in the decision. The higher the level of interest the more appropriate it is that the decision should be considered to be key.

We want Torbay and its residents to thrive.

We want Torbay to be a place where we have turned the tide on poverty and tackled inequalities; where our children and older people will have high aspirations and where there are quality jobs, good pay and affordable housing for our residents.

We want Torbay to be the premier resort in the UK, with a vibrant arts and cultural offer for our residents and visitors to enjoy; where our built and natural environment is celebrated and where we play our part in addressing the climate change emergency.

The proposals in this Forward Plan help us to deliver this ambition by supporting the delivery of some or all of the following themes:

- thriving people;
- thriving economy;
- tackling climate change;
- Council fit for the future;
- the Council's responsibilities as corporate parents;
- tackling poverty, deprivation and vulnerability;
- people with learning disabilities.

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To amend the Resource and Waste Management Strategy 2020 – 2023 to remove the reference to undertaking a trial of a reduction in the frequency of residual waste collections.	15 Sep 2022	Council	3
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**Restoration of Torquay Pavilion**

To consider match funding the restoration of Torquay Pavilion.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Torquay Town Board and associates, Town Centre Partnership, Ward Councillors, immediate businesses within the vicinity, Harbour Committee, Torbay Culture and Civic Society.
<b>Means of Consultation:</b>	Meetings and presentations as determined appropriate by Leader and Deputy Leader
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Cabinet Member and Officer:</b>	Cabinet Member for Economic Regeneration, Tourism and Housing (Councillor Swithin Long)  Director of Place – Kevin Mowat
<b>Link to targeted actions:</b>	Thriving economy
<b>Reason for inclusion in the Forward Plan:</b>	Capital expenditure +£250,000 and outside Capital Plan
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	Not before 15 Sep 2022
<b>If you want to make representations contact:</b>	Kevin Mowat, Director of Place, kevin.mowat@torbay.gov.uk

### The English Riviera Destination Management Plan (DMP) Review

The new Destination Management Plan 2022-27 sets out the vision and objectives, markets for growth, destination development, management, delivery model and SMART action plan.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Destination Management Group partners, key stakeholders and the public.
<b>Means of Consultation:</b>	Full public consultation
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Cabinet Member and Officer:</b>	Cabinet Member for Economic Regeneration, Tourism and Housing (Councillor Swithin Long)  Divisional Director Economy, Environment and Infrastructure (Alan Denby)
<b>Link to targeted actions:</b>	Thriving economy
<b>Reason for inclusion in the Forward Plan:</b>	Policy Framework
<b>Decision Maker:</b>	Cabinet  Cabinet  Council
<b>Intended Decision Date:</b>	24 May 2022  30 Aug 2022  15 Sep 2022
<b>If you want to make representations contact:</b>	Carl Wyard, Economy and Enterprise Manager, TDA, 07891 977936, carl.wyard@tda.uk.net

**To amend the Resource and Waste Management Strategy 2020 – 2023 to remove the reference to undertaking a trial of a reduction in the frequency of residual waste collections.**

The Resource and Waste Management Strategy 2020 – 2023 was approved by Council in February 2021 and it included a reference to undertaking a trial of a reduction in the frequency of residual waste collections. Although in the Strategy, this aim was not included within the associated Action Plan.

The Council and SWISCo are working hard to increase recycling rates, and thereby reducing the amount of residual waste that households generate. However, the ongoing inclusion of the potential for this trial could cause a distraction from the important work to improve the levels of household recycling in the Bay.

As the Resource and Waste Management Strategy forms part of the Council's Policy Framework, there is a requirement to undertake consultation on any changes.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Householders
<b>Means of Consultation:</b>	Online consultation with promotion via the One Torbay newsletter (which has over 9000 subscribers)
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Cabinet Member and Officer:</b>	Cabinet Member for Infrastructure, Environment and Culture (Councillor Mike Morey)  Director of Place (Kevin Mowat)
<b>Link to targeted actions:</b>	Tackling climate change
<b>Reason for inclusion in the Forward Plan:</b>	Policy Framework
<b>Decision Maker:</b>	Director of Place  Cabinet  Council



<b>Intended Decision Date:</b>	29 Jul 2022 30 Aug 2022 15 Sep 2022
<b>If you want to make representations contact:</b>	Kevin Mowat, Director of Place, Kevin.Mowat@torbay.gov.uk, Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR

**Torbay Economic Strategy 2022-2030**

The new Torbay Economic Strategy 2022 – 2030 will set the framework for developing Torbay's economy.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Chambers of commerce, business forum, neighbourhood forums, industry sector groups, social enterprise sector, businesses, other key stakeholders and the public.
<b>Means of Consultation:</b>	Full public consultation.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Cabinet Member and Officer:</b>	Cabinet Member for Economic Regeneration, Tourism and Housing (Councillor Swithin Long)  Divisional Director Economy, Environment and Infrastructure (Alan Denby)
<b>Link to targeted actions:</b>	Thriving economy
<b>Reason for inclusion in the Forward Plan:</b>	Policy Framework
<b>Decision Maker:</b>	Cabinet  Cabinet  Council
<b>Intended Decision Date:</b>	12 Jul 2022  15 Nov 2022  8 Dec 2022
<b>If you want to make representations contact:</b>	Carl Wyard, Economy and Enterprise Manager, TDA, 07891 977936, carl.wyard@tda.uk.net,